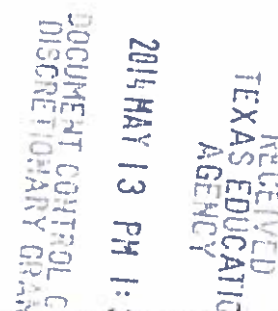


**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: <p style="text-align: center;">Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494</p>	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information							
Organization name			County-District #		Campus name/#		Amendment #
Monte Alto ISD			108915101		Monte Alto HS/108915001		
Vendor ID #		ESC Region #		US Congressional District #		DUNS #	
74-6011661		1		15		023727142	
Mailing address				City		State	ZIP Code
25149 1 st St.				Monte Alto		TX	78538

Primary Contact				
First name		M.I.	Last name	Title
Olivia			Almanza-Pena	Superintendent
Telephone #		Email address		FAX #
956-262-1381		oliviaalmanza@montealtoisd.org		956-262-5535

Secondary Contact				
First name		M.I.	Last name	Title
Barbara			Cannon	Federal Programs' Director
Telephone #		Email address		FAX #
956-262-6111		barbaracannon@montealtoisd.org		956-262-2015

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Olivia		Almanza-Pena	Superintendent
Telephone #		Email address	FAX #
956-262-1381		oliviaalmanza@montealtoisd.org	956-262-5535
Signature (blue ink preferred)		Date signed	



Only the legally responsible party may sign this application.

701-14-107-217

Schedule #1—General Information (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	X	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	X	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	X	<input type="checkbox"/>
6	Program Budget Summary	X	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	N/A	<input type="checkbox"/>
9	Supplies and Materials (6300)	X	<input type="checkbox"/>
10	Other Operating Costs (6400)	N/A	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	N/A	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	X	<input type="checkbox"/>
13	Needs Assessment	X	<input type="checkbox"/>
14	Management Plan	X	<input type="checkbox"/>
15	Project Evaluation	X	<input type="checkbox"/>
16	Responses to Statutory Requirements	X	<input type="checkbox"/>
17	Responses to TEA Requirements	X	<input type="checkbox"/>

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Schedule #2—Required Attachments and Provisions and AssurancesCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
X	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
X	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
X	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
X	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and AssurancesCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

X I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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By TEA staff person:

Schedule #4—Request for AmendmentCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	Not Applicable	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.		Not Applicable	
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive SummaryCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Project Design -The Monte Alto ISD (MAISD) Technology Lending Program Grant (TLPG) will focus on **all of our students - PKth – 12th grade students** (approximately **1,026 students**). Monte Alto ISD consists of **three (3) campuses** – 1 high school, 1 junior high school and 1 elementary campus with **1,023 students** and **979 of these students or 96.6%** are classified as **“economically disadvantaged”** and **503 or 48.1%** are classified as **“at-risk”**. We feel that the design of our proposed project includes processes and activities that are of sufficient quality and scope to ensure **equitable access and participation** among all eligible participants while maximizing the utilization of equipment and resources.

The district's TLPG grant will focus on all of our campuses and all of our students in grades PK - 12 and all content areas.

Campus/Grade Level Most In Need – Monte Alto High School, Borrego Middle School, and Monte Alto Elementary School – Grades PK – 12 – 1,023 students. (*Grant-Specific Criteria - More than one campus will participate in the Technology Lending Program Grant. (4 points)*)

The following chart is a representation the district's STAAR results for grades 3 – 8, our economically disadvantaged and ELL students' scores are well below the state average:

Grade Level	State Average	District Average	African American	Hispanic	White	Sp Ed	Eco Dis	ELL
3 rd Reading	81%	64%	-	63%	-	-	63%	-
3 rd Math	70%	69%	-	70%	-	-	68%	-
4 th Reading	72%	65%	-	65%	-	-	63%	52%
4 th Math	69%	74%	-	74%	-	-	75%	66%
5 th Reading	77%	59%	-	59%	-	-	57%	26%
5 th Math	74%	73%	-	73%	-	-	72%	51%
6 th Reading	72%	48%	-	48%	-	-	47%	-
6 th Math	74%	56%	-	56%	-	-	53%	24%
7 th Reading	78%	63%	-	63%	-	-	63%	31%
7 th Math	72%	64%	-	66%	-	-	63%	58%
8 th Reading	83%	65%	-	64%	-	-	63%	30%
8 th Math	76%	67%	-	66%	-	17%	66%	55%

Using TLPG grant funds, the district will provide access to laptop and tablet computer for students in grades PK – 12th grades to implement a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. This will allow students to have access to relevant technologies, tools, resources, and services for personalized learning 24 hours a day, 7 days a week (24/7).

The program will also provide new teaching and learning practices in the classroom that extend to home and encourage teachers to incorporate innovative models to meet the needs of students and prepare students for college and careers. Technology enables learning opportunities and student productivity that extends beyond the walls of the classroom, and this transformation requires appropriate technology, electronic instructional materials and resources, and connectivity to access these resources.

If funded, MAISD will be able develop the following practices and policies:

- Curriculum redesign to incorporate new technology and electronic instructional materials;
- Classroom instructional strategies that include student devices for learning at school and at home;
- Policies to address the use of technology to support school and home use;

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Schedule #5—Program Executive Summary (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

- Electronic instructional materials in lieu of traditional print instructional materials;
- Professional development goals and activities that incorporate the use of technology for instruction and learning opportunities; and
- Programs to check-out and use technology and to provide Internet access.

The district can also move forward with the implementation of electronic instructional materials for all content areas while ensuring access for students through loaned equipment for learning at school and at home.

The district has a limited technology lending program. We have a very small limited number of devices that we check out to students, demand is very high and devices are very limited. (Grant-Specific Criteria - One or more participating campuses has an established technology lending program. (4 points). The district currently uses air cards for students to use at home. Students and parents will sign agreements so that these Internet cards are used properly and for the intent of the program. The cards will be monitored by the technology department. The district's proposed program will be coordinated with similar or related efforts using existing resources and facilities and with other appropriate community, state, and federal resources to maximize the effectiveness of grant funds. (3 points)

The district does not have sufficient funds to implement a lending program without TLPG grant funds. Funds provided under the Instructional Materials Allotment (IMA) or other funding sources are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.

Our teachers constantly use technology in their classroom across all campuses. They have video projectors, Mimios, SMART Boards They use online data bases to stream videos for classroom instruction. Through the lending program, students would have access to some of the same types of technology. The district will change from teaching the Technology Application TEKS in an isolated lab setting to a model of integrating technology throughout the regular curriculum. Access to electronically delivered materials will enhance learning materials and enrich teaching and learning at Monte Alto ISD. Some of the resources to be used are Encyclopedia Britannica On-Line, net Trekker, and Connected tech. These online resources are available anywhere and anytime as long as one has the internet. Many of these resources reinforce our constructivist philosophy to teaching and learning: a real-world, inquiry based approach. (Grant-Specific Criteria - One or more participating campuses is using electronic instructional materials in more than one foundation curriculum subject area. (2 points)

MAISD staff has been trained on all locally adopted technology as it relates to their teaching assignment when the technology is implemented. Ongoing training continues as hardware/software evolves or is revised. The district utilizes Region Education Service Center and the Texas Computer Education Association for training. The district also employees a full-time Technology Director who provides ongoing technology training to staff at point of need.

Monte Alto ISD will be requesting \$89,800 to serve 1,023 students which is about \$43 per student per year over a 2 year time period. The costs reflected in the district's budget are appropriate for the results expected. (7 points). Due to the grant requirements, the district will only be requesting Internet capable laptops and tablets in our budget. All district expenditures and activities are supplemental to and do not supplant or duplicate services currently provided. (3 points)

The district's long-range technology plan is for each MAISD campus to reach the "Target Tech" stage. The first step needed to obtain the "Target Tech" state is - Students per computer ratio: One student per computer. This grant program funding will facilitate the accomplishment of MAISD's objectives in our District Technology Plan.

The objectives, strategies, activities, and desired results of our TLPG program are clearly specified and are measurable. (4 points)

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Schedule #6—Program Budget SummaryCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	-	-	-	
Schedule #9	Supplies and Materials (6300)	6300	\$89,800	-	\$89,800	
Schedule #10	Other Operating Costs (6400)	6400	-	-	-	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	-	-	-	
Total direct costs:			\$89,800	-	\$89,800	
Percentage% indirect costs (see note):			N/A	-	-	
Grand total of budgeted costs (add all entries in each column):			\$89,800	-	\$89,800	

Administrative Cost Calculation

Enter the total grant amount requested:	\$
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result.	
This is the maximum amount allowable for administrative costs, including indirect costs:	\$

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #9—Supplies and Materials (6300)							
County-District Number or Vendor ID: 108-915				Amendment number (for amendments only):			
Expense Item Description							
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted	
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies		\$	
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:			
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:			
6399	Technology Hardware—Not Capitalized						
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
	1	Laptops	Support Technology Lending Program	100	\$599	\$89,800	
	2	Tablets	Support Technology Lending Program	100	\$299		
	3						
	4						
	5						
6399	Technology software—Not capitalized					-	
6399	Supplies and materials associated with advisory council or committee					-	
Subtotal supplies and materials requiring specific approval:						-	
Remaining 6300—Supplies and materials that do not require specific approval:						-	
Grand total:						\$89,800	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant FundsCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:**440**

Category	Number	Percentage	Category	Percentage
African American	2	N/A	Attendance rate	96.22%
Hispanic	1013	N/A	Annual dropout rate (Gr 9-12)	-
White	8	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	949	92.8%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	344	33.6%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	21	7%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public	45	87	89	80	88	80	74	74	77	96	88	55	50	40	1023
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:	45	87	89	80	88	80	74	74	77	96	88	55	50	40	1023

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Schedule #13—Needs AssessmentCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Needs Assessment

The district utilized local discretion in planning and designing the Monte Alto ISD **Technology Lending Program Grant (TLPG)** grant program to support the unique needs of our students and to carry out the legislative intent supported by the Texas Education Code (TEC), Subchapter E, Technology Lending Program Grants, Sections 32.201-.205.

Assessment Process:

Our teachers constantly assess students using mini benchmarks and major benchmark testing along with six weeks and semester exams. After these tests are given, student results are analyzed and reviewed for problematic areas. These areas are then addressed by providing students that need extra assistance extended learning opportunities. Needs are prioritized by evaluating test results and filtering students that need the extra assistance. When looking at data, the district uses the DMAC system to disaggregate the data. Data drives the needs assessment. Data shows what areas are weak and where the strengths are for each student.

A comprehensive needs assessment utilizing surveys, site-based committee recommendations, workshop evaluations, student performance records, documented staff technology proficiency levels, hardware and software inventories, work order requests, and the Texas Teacher and Campus STaR Chart data was conducted to analyze the current status of technology in the district and determine future needs. Items analyzed included: infrastructure, hardware, software, telecommunications, administrative and business applications, course offerings, student achievement, technology resources, staff development, and technical support. The level of involvement and commitment to our program of all participants, including management, staff, collaborators and partners, is sufficient to ensure the successful implementation of the program goals, objectives, and activities. (4 points)

The following are MAISD's technology needs according to our District Technology Plan:

Technology Needs:**Instructional Needs:**

- Increased focus on technology integration in all content areas
- Professional development opportunities for all employees
- Standardized TEKS-based software and electronic resources
- Increased distance learning opportunities
- Increased community access to district technology resources
- Provide a device so that students can access content materials online 24/7

Technical/Hardware Needs:

- Replacement of obsolete equipment and resources
- Continue to protect the district's computers and files with virus protection software
- Additional wireless capabilities
- Regular network upgrades to maintain speed and reliability
- Ability to provide home Internet access
- Ability to provide students with devices including Internet to take home

MAISD is focusing on **1,023 students**, in **grades PK - 12th**. We will include all content areas.

The district feels that the details of the needs assessment methodology are provided, and the magnitude or severity of the problem to be addressed by the proposed program is significant. (10 points)

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By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Improve academic achievement in all content areas.	Through funding from the TLPG, the district will be able to provide students devices with Internet access to use 24/7 including from home in order to utilize electronic instructional materials in lieu of traditional print instructional materials as well as new, up-to-date resources online. Provide devices to students especially economically disadvantaged and special education students.
2.	Provide students with Internet capable devices through a Lending Program to take home or use at school in order to access online instructional materials.	Through funding from the TLPG, the district will be able to provide students devices with Internet access to use 24/7 including from home in order to utilize electronic instructional materials in lieu of traditional print instructional materials as well as new, up-to-date resources online. Provide devices to students especially economically disadvantaged and special education students.
3.	Provide professional development training to staff in technology and online instructional materials. (This will be paid from local funds.)	The district will provide ongoing professional development to all staff regarding technology and new online instructional materials. Staff will also need guidance as to how to incorporate technology into curriculum especially for students participating in the lending program.
4.	Redesign curriculum resources to incorporate new technology and electronic instructional materials. (This will be paid from local funds.)	As the district adopts electronic instructional materials in all content areas, there will be a need to redesign curriculum resources to incorporate technology. By providing students access to devices on a 24/7 basis, curriculum specialist will also need to include 21 st century activities for students using these devices.
5.	Develop policies to address the use of technology to support school and home use. (This will be paid from local funds.)	If funded, the district will need to develop policies to address the use of technology to support school and home use of instructional materials as well as policies for the lending program. <u>As the result of a our assessment effort, specific needs have been identified and strategies to address those needs have been described. (10 points)</u>

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Schedule #14—Management PlanCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Superintendent	She is responsible for providing district level support for the implementation and final accountability for program implementation. The superintendent is also responsible for the contract between the district and the service providers.
2.	Campus Principals	The campus principal and assistant principals will be providing day to day campus level support and accountability for the grant project implementation, as well as provide oversight for all other campus staff and the Project Manager.
3.	Project Manager/ Technology Director	This position will bring a great deal of experience in our technology innovation programs to the district's grant program. The Project Manager will facilitate activities, provide ongoing progress monitoring, continually analyze results and facilitate program corrections as needed.
4.		<u>MAISD qualifications and experience of program personnel are of sufficient quality and depth to ensure successful implementation. (5 points)</u>

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Improve academic achievement in all content areas.	1. Increase STAAR at Phase-in 1 Level II/Above for all content areas by 4% by the end of Year 1.	10/01/2014	08/31/2016
		2. Increase STAAR at Final Level II/Above for all content areas by 4% by the end of Year 2	10/01/2014	08/31/2016
		3.	10/01/2014	08/31/2016
	Provide students with Internet capable devices through a Lending Program to access online instructional materials.	1. Provide students in grades PK-12 with Internet capable devices to take home or use at school through a lending program within 90 days of grant award.	10/01/2014	08/31/2016
		2. Provide training to students and parents on the lending program within 90 days of grant award.	10/01/2014	08/31/2016
3.	Develop a Technology Lending Program Policy	1. Develop a lending program policy for all students, parents, and staff to sign within 90 days of grant award.	10/01/2014	08/31/2016
		2. Provide training to parents and students on the lending program within 90 days of grant award.	10/01/2014	08/31/2016
4.	Provide PD to staff.	1. Through local funding, train all staff regarding the technology lending program within 90 days of grant award.	10/01/2014	08/31/2016
5.	Develop policies to address the lending program.	1. Using local funding, develop policies and procedures regarding the use of technology and the devices regarding the lending program within 90 days of grant award.	10/01/2014	08/31/2016

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the NOGA

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Schedule #14—Management Plan (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has a system in place to monitor the attainment of goals and objectives. The progress monitoring has multiple components: establishing and measuring of academic goals; providing a vehicle for understanding how students are progressing toward established goals; creating opportunities for class-, school-, and/or district-wide screening to identify students potentially at risk for academic failure; and offering data that can provide accountability evidence to parents, teachers, and educators about the impact of intervention programs. The district uses progress monitoring on a frequent basis, as it offers students a chance to see how they are moving toward goals, and gives a clearer understanding and review of the impact of the instruction that is being carried on in the classroom. Teachers meet on a weekly basis in clusters according to grade level and subject area. This is done with the direction of the Master Teachers that are at each campus. The district uses the Teacher Advancement Program (TAP) to monitor the quality of instruction that is developing in the classroom. Teachers meet to discuss student progress or the lack of progress. Student progress or lack of progress is communicated to the parents every third and six weeks' period. The continuous evaluation of the Project will occur through a variety of mechanisms. Those mechanisms are as follows: Informal communications amongst the Project/Center Director, Grant Officials, staff and students will occur on a daily basis.

1. There will be monthly "mini" in-service training for staff and aides.
2. There will be biweekly program staff meetings of the regularly employed staff.
3. The Project Director will direct the following activities that will facilitate the grant project:
 - Issuance of Purchase Orders for the required equipment.
 - Issuance of the RFP's for installation of project defined scope.
 - Installation of the project equipment and other materials.
 - Acceptance of work completed by outside contractors.
4. The Grant Officials will be in daily contact with campus personnel regarding issues involved with the installation of the project.
5. The Project Director will conduct an annual Survey developed by the Board of Directors. The data will be analyzed, identifying areas still in need of advancement and other pertinent data.
6. Evaluation forms will be made available throughout the project for input from campus principals, teachers and other staff members. The methods of MAISD's evaluation provide for examining the effectiveness of program strategies. (2 points)

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has attempted to have a technology lending program but there is not enough funding to have such a project. Through United Way, the district was the recipient of some Net Books that are given out for use by high school students. They are allowed to check them out on an as needed basis to use at home. The campus and specific grade levels we have chosen for the TLPG program will remain committed to the project's success. Our staff will continue to ensure that ALL students, including economically disadvantaged and special education, participate in the TLPG program. The management plan is designed to achieve the objectives of the proposed program on time and within budget, with appropriate timelines and milestones for accomplishing project tasks. (5 points)

The District's Technology Plan Budget indicates the district technology budget for the next 3 years is about \$175,000 per year. This funding consists of ERate funds, local funds, and Technology Allotment funds. This funding will continue to support our LAN, WAN, Internet access, staff development, maintenance, and new and updated equipment including equipment needed to support and/or continue the TLPG program. The methods of MAISD's evaluation include the use of objective performance measures and indicators of program accomplishment that are clearly related to the intended results of the project and will produce quantitative and qualitative data to the extent possible. (3 points)

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By TEA staff person:

Schedule #15—Project EvaluationCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Grant evaluation documents: 90 Strategy Reports and Quarterly Reports	1.	Develop 90 Strategy Plans – to plan upcoming activities.
		2.	Develop Quarterly Reports – to report activities that were completed.
2.	End of course and/or End of semester tests. STAAR results.	1.	Review, analyze and report grade test results in January 2015 to gauge if students are on track including economically disadvantaged and special education students.
		2.	Review, analyze and report STAAR results in 2015 to gauge if students are on track including economically disadvantaged and special education students.
3.	Performance Measures	1.	Number and percent of students who checked out a device as part of the technology lending program by grade level.
		2.	Number and percent of eligible economically disadvantaged students participating in the technology lending program.
		3.	Number and percent of eligible economically disadvantaged students who had Internet access installed in their residences as part of the technology lending program.
4.	Performance Measures	1.	Number and names of courses using digital content on each participating campus.
		2.	Number and percent of teachers on participating campuses assigning work to students as a result of the technology lending program.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Data collection methods and schedule - Data will be collected by four primary methods and MAISD's formative evaluation processes outlined in the application provide for the identification and correction of problems throughout the duration of the grant project. (2 points)

Collection Method	Description of Data Collection	Data Collection Schedule
Interviews and Focus Groups	Interviews with Project personnel, students, family, and community members. Purpose is to assess: a) needs of individuals; b) how Project met needs; c) Project strengths and weaknesses; d) Project benefits; e) changes needed to better meet identified needs	Beginning, middle, and end of Project Activities. Completed 4 times per year.
Observation	Evaluators observe site activities using standard observational protocols.	8 times per year at each site
Surveys	Surveys based upon information required for Annual Performance report Indicators. Survey will follow up on issues from interviews and focus groups.	Surveys done 4 times per year per site.
Extant & Project Data	School and Project attendance, school.	Data collected monthly or as it is available.

The evaluation design includes processes for collecting data, including program-level data and student-level academic data (such as achievement results and attendance data). (3 points)

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Schedule #16—Responses to Statutory RequirementsCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

MAISD's Technology Lending Program Grant (TLPG) funds will be used to design and implement a new Technology Lending Program consisting of laptops and tablets both with and without Internet access. Through these new devices students will be able to access and use electronic instructional materials at school or at home on a 24/7 basis.

Funding will be used as follows:

Equitable Access for All Students

The goal our program is to ensure that all students, including economically disadvantaged students and students with disabilities, have dedicated access to a personal technology device. The district will leverage existing personal technology devices and ensure every student participating in the grant program has dedicated access through the lending grant program. The district will develop a systematic process for students to check out and check in the equipment that ensures equity among participating MAISD students. MAISD teachers and the Project Director will coordinate the sharing and use of lending equipment through new or updated procedures. The district will develop and implement a *Technology Lending Agreement* that will be provided to students and parents who check out devices. The district will use grant funding for the following:

Purchase technology devices that best provide equitable access to digital content for students, including but not limited to laptops, tablets, and other personal devices. Technology device purchase may include the operating system, productivity software (i.e., applications dedicated to word processing, spreadsheets, etc.), and a carrying/storage case. The district will purchase 100 laptop computers and 100 tablet computers for school and home use, with home internet access for a total cost of \$89,800. The district feels that the costs reflected in the budget are appropriate for the results expected. (7 points) and the budget which includes materials only, per grant instructions, adequately supports the activities outlined in the grant proposal. (10 points)

Maintenance of equipment purchased with grant funds. Funds will be used to prepay up to two additional years of maintenance or extended warranty with grant funds. The multi-year maintenance agreement must be payable upon receipt of a single invoice received during the grant period. (included in the costs of the device)

Residential Internet access, for students, particularly economically disadvantaged students, who check out equipment as part of the technology lending program will be provided with devices with Wi-Fi capability that can be used in the student's residence. The district will develop and implement a *Technology Lending Agreement* that will be provided to students and parents who check out devices. The district currently uses air cards for home internet access.

Through the Technology Lending Program students will have the resources to access and use MAISD's electronic instructional materials.

Professional Development for Teachers in the Use of Digital Content - Professional development for teachers in the use of digital content has already been provided prior to applying for this grant. Any professional development that is provided during the first three months of the grant period will be provided with non-grant funds. Professional development is not an allowable cost for MAISD's TLPG grant program.

MAISD assures that funds provided under the Instructional Materials Allotment (IMA) or other funding sources are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.

The district's proposed TLPG program is appropriate to and will successfully address the needs of the target population. (8 points)

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Schedule #16—Responses to Statutory RequirementsCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Monte Alto ISD is not currently purchasing equipment or devices for a lending program. MAISD assures that funds provided under the Instructional **Materials Allotment (IMA)** or other funding sources are **insufficient** to purchase enough lending technology for every student who needs dedicated access to a device.

The district will use many sources of funding such as Title I, Title III, Part C (Migrant), 21st Century, State comp, Bilingual, and local and state funds will be the main funding sources.

If funded through this grant program, the district will ensure that students in grades PK - 12 will have dedicated access to a technology device on an as needed basis.

If future funding becomes available the district will use those resources in a cohesive manner to support efforts to ensure students have dedicated access to a technology device.

All of the district's expenditures and activities are supplemental to and do not supplant or duplicate services currently provided. (3 points)

Schedule #17—Responses to TEA Program Requirements**For TEA Use Only**

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Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has long dreamed of having a true technology immersion program so that students would have the use of computers when they need them and wherever they need them for instructional use. But budget constraints have kept the district from carrying out this mission. The district realizes that through technology the most difficult tasks can become easier to complete and allows for more assignments utilizing technology. Teachers constantly use technology in their lessons as it makes a lesson come more to life. If students can carry out the use of technology through the lending program, they will have the same advantages as being in a classroom where technology is used for instructional focus on a daily basis.

The lending program will also align with the District Improvement Plan, Campus Improvement Plans, and our Technology Plan.

The district's grant program activities relate directly to the program goals, local objectives, and strategies, as well as to the program description and project requirements. (4 points)

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Schedule #17—Responses to TEA Program RequirementsCounty-district number or vendor ID: **108-915**

Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

MAISD administration reviewed the latest data on each of our campuses and through that review, based on teacher input, student tests scores, and other relevant data, determined to provide technology devices for ALL PK - 12 grade students at ALL campus.

The high school is in its infancy. This is the fifth year of existence. The high school also has just been designated an Early College High School Campus. It is very important that we are able to provide the tools that the students will need to be successful in a college course. As is evident when taking college courses, students must have a computer to complete their work. Therefore, the high school would be the focus campus but we also realize that the elementary and middle schools feed into the high school and we feel the need at these campuses are high just as high, therefore our grant we support all three campuses.

The Monte Alto ISD (MAISD) Technology Lending Program Grant (TLPG) will focus on all of our students - PKth – 12th grade students (approximately 1,026 students). Monte Alto ISD consists of three (3) campuses – 1 high school, 1 junior high school and 1 elementary campus with 1,023 students and 979 of these students or 96.6% are classified as "economically disadvantaged" and 503 or 48.1% are classified as "at-risk". We feel that the design of our proposed project includes processes and activities that are of sufficient quality and scope to ensure equitable access and participation among all eligible participants while maximizing the utilization of equipment and resources.

The district's TLPG grant will focus on all of our campuses and all of our students in grades PK - 12 and all content areas.

Campus/Grade Level Most In Need – Monte Alto High School, Borrego Middle School, and Monte Alto Elementary School – Grades PK – 12 – 1,023 students. (Grant-Specific Criteria - More than one campus will participate in the Technology Lending Program Grant. (4 points)

Using TLPG grant funds, the district will provide access to 100 laptops and 100 tablets for students in grades PK – 12th to implement a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. This will allow students to have access to relevant technologies, tools, resources, and services for personalized learning 24 hours a day, 7 days a week (24/7).

The TLPG grant funded devices will have home access to the Internet, students with the greatest need including those who are economically disadvantaged and special education students will be served first.

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Schedule #17—Responses to TEA Program Requirements (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district feels that and research has proven that using computers for instruction will lead to higher student achievement. Students will spend more time on task and working collaboratively; students will show greater evidence of applying higher-order thinking skills that are aligned to the curriculum and to the state assessments; students will be able to process more information and have a better use and understanding of problem-solving; students will produce a higher quality of writing; the classroom would become more of a centered-based learning opportunity for students. Teachers constantly use technology in their classroom. They have video projectors, Mimios, and SMART Boards. They use online data bases to stream videos for classroom instruction. Through the lending program, students would have access to some of the same types of technology. The district will change from teaching the Technology Application TEKS in an isolated lab setting to a model of integrating technology throughout the regular curriculum. Access to electronically delivered materials will enhance learning materials and enrich teaching and learning at Monte Alto ISD. Some of the resources to be used are Encyclopedia Britannica On-Line, net Trekker, and Connected Tech. These online resources are available anywhere and anytime as long as one has the internet. Many of these resources reinforce our constructivist philosophy to teaching and learning: a real-world, inquiry based approach.

All activities and programs in our district are aligned to our District Improvement Plan, Campus Improvement Plans, and our Technology Plan as well as to our district and campus budgets.

The technology lending program will align with current curriculum, instruction and classroom management policies through the above documents. As we move towards online curriculum all of the above documents will be updated to include curriculum, instruction and classroom management updated policies and procedures.

The district's *strategies and activities are of sufficient quality and depth to ensure accomplishment of the goals and objectives of the program according to the relevant statute. (5 points)*

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Schedule #17—Responses to TEA Program Requirements (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Monte Alto ISD is currently using electronic instructional materials in all foundation curriculum subject areas for one or more grade levels.

We use electronic instructional materials in all foundation areas across all grade levels daily when we have students that have to work on credit recovery.

Monte Alto ISD classrooms have video projectors, Mimios, and SMART Boards. We use online data bases to stream videos for classroom instruction. Through the lending program, students would have access to some of the same types of technology at school and at home. The high school uses technology for Credit Recovery and for distance learning. Also, students are able to take online college courses at the high school. The elementary science teacher uses United Streaming to present science material in her classroom. This keeps the students engaged in the lesson. Teachers use a technology intensive delivery system for learning and teaching.

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Schedule #17—Responses to TEA Program Requirements (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The teachers at Monte Alto will undergo a series of professional development trainings which are designed to conform this new teaching and learning style. The district technicians will deliver training on the very basics of technology. The district offers technology training throughout the year the summer. The professional development activities in this program will help educators learn how to use the components of technology in their classroom and assure that the technology-enhanced learning environments and experiences are achieved. In order to assure that teachers are well-versed in the different types of technology resources available and in the different on-line programs, they will be supported through a face-to-face and just-in-time professional development in the use and integration of online materials into everyday instruction.

MAISD staff has been trained on all locally adopted technology as it relates to their teaching assignment when the technology is implemented. Ongoing training continues as hardware/software evolves or is revised. The district utilizes Region Education Service Center and the Texas Computer Education Association for training. The district also employs a full-time Curriculum Coach for Instructional Technology who provides ongoing technology training to staff at point of need.

If additional professional development is needed during grant period, the professional development will be paid with non-TLPG grant funds.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's infrastructure that will support students' use of the devices, when used on campus, provided through the grant is the following:

- 3 campuses with a network operations center (NOC) at the hub
- 95% wireless 4G coverage throughout the district
- 10/100 speed to the desktops
- Gigabyte backbone to all network switches
- Network file servers
- Email access for staff and students

The district has two technicians that will work to maintain the equipment. The principals will also help to oversee the project at the campus level. The district will use external consultants such as the Regional Service center to provide technical support and training. The district has a District Technology Committee that is made up of administrators, parents, teachers, and community members. They will play a large part in this project as they will help to guide the progress of the project.

The district uses ERate funding for the infrastructure of its technical needs. The district will use ERate and local funds to pay for technical support and for network and/or hardware needs.

The design of our proposed program reflects up-to-date knowledge from scientifically based research and effective practice. (4 points)

Schedule #17—Responses to TEA Program Requirements (cont.)**For TEA Use Only**

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Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will purchase laptop and tablet computers with internet service provided through the district's air cards and the district's wireless network. We will provide training and instruction as to how to use the Internet feature from participating students' homes. Equipment will be offered to our economically disadvantaged and special education students first.

The district uses air cards for students to use at home. Students and parents will sign agreements so that these Internet cards are used properly and for the intent of the program. The cards will be monitored by the technology department.

There will be a lending program policy and procedure that will be in place for training, eligibility requirements, etc.

For sustainability purposes after the grand funding ends, the district will use ERate funds to sustain the Internet costs.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has two technicians who are highly experienced in maintaining technology hardware and software as well as maintaining the networking system. The technology director has worked on many of these types of projects. The district was the recipient of the Technology Immersion Pilot and many of the concepts of this grant align with the TIP project that we had. It was only at one campus, but we were able to maintain all of the equipment and support students and teachers' technology needs.

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Schedule #17—Responses to TEA Program Requirements (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

MAISD teachers and administrators will develop a procedure for checking in and out devices. The activities will need to be coordinated as to when each student will need to check out devices. Therefore content area teachers will need to work together to plan activities and coursework on a regular basis during staff meetings.

The district's Technology Director will coordinate the TLGP program for staff, students, and parents. The Technology Director will also develop a *Technology Lending Agreement* that will be provided to students and parents who check out devices. The Technology Director will also update the district's Technology Plan to include the TLGP program.

Campus staff will contact the Technology Director in order to arrange for students to check equipment in and out. That specific process will be determined by the Technology Director.

Students and parents will be required to attend training for the lending program prior to checking out equipment.

Students will be required to demonstrate grade level mastery of the Digital Citizenship strand of the Technology Applications TEKS prior to checking out equipment.

Parents, students and staff members will be required to sign the technology lending agreement prior to the release of equipment to students and/or parents.

Teachers and staff will be responsible for student assignments.

The district has a mobile device management system to track equipment.

When students and/or parents return devices, there will also be a sign-in form that indicates that the equipment was returned to the lending program inventory.

The district's *strategies and activities are of sufficient quality and depth to ensure accomplishment of the goals and objectives of the program according to the relevant statute. (5 points)*

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Schedule #17—Responses to TEA Program Requirements (cont.)County-district number or vendor ID: **108-915**

Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

MAISD will purchase all required insurance and warranty required on the equipment for the technology lending equipment according to local policy. The district will also configure a tracking system to locate individual devices.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will develop a *Technology Lending Agreement* that will be mandatory. The document will incorporate our existing Responsible Used Policy and responsible use of the Internet requirements. The agreement will require student, parent and staff signatures at both the sign out and sign in phase.

The agreement will address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement will incorporate the district's existing *Responsible Use Policy* by reference. The Technology Lending Agreement will verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS).

MAISD feels that our application is organized and completed according to instructions. (5 points possible)

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person: